

JEA BOARD OF DIRECTORS  
GOVERNMENT AND LEGAL AFFAIRS COMMITTEE  
May 11, 2017

The Government and Legal Affairs Committee of JEA met on Thursday, May 11, 2017, in the 8<sup>th</sup> Floor Conference Room, JEA Plaza Tower, 21 W. Church Street, Jacksonville, Florida.

**Agenda Item I – Opening Considerations**

- A. Call to Order – Committee Chair Alan Howard called the meeting to order at 12:22 PM with Board Chair Pro Tem Tom Petway in attendance. Others in attendance were Paul McElroy, Mike Hightower, Melissa Dykes, Jody Brooks, Nancy Veasey, Hamid Zahir, Paul Steinbrecher, Suzanne Goss, Donald Burch, Judi Spann, Jordan Pope, and Judi Spann.
- B. Adoption of Agenda – The Agenda was adopted on **motion** by Board Chair Pro Tem Petway and second by Committee Chair Howard.
- C. Approval of Minutes – The December 13, 2016 minutes were unanimously approved on **motion** by Board Chair Pro Tem Petway and second by Committee Chair Howard.

**Agenda Item II – New Business**

- A. Government and Legal Affairs Committee Charter Changes and Associated Committee Name Change – Nancy Kilgo, Director, Government Affairs, presented a revised Committee Charter for consideration, adding real estate policy matters and transactions requiring Board approval in accordance with the Real Estate Procurement Directive. In addition, staff requested a revision to the Committee name to incorporate real estate matters. On **motion** by Committee Chair Howard and second by Board Chair Pro Tem Petway, the Committee approved the recommendation for the Board to approve the Committee Charter revisions including the Committee name change to the Government, Legal and Real Estate Affairs Committee.
- B. Real Estate Purchases and Sales Report – Melissa Dykes, Chief Financial Officer, provided the Committee with an update on real estate activities. Ms. Dykes recognized Hamid Zahir, Director, Shared Services and Donald Burch, Manager, Real Estate Services for their hard work. This agenda item was received for information.
- C. Government Relations Local, State and Federal Update – Nancy Kilgo, Director, Government Affairs, provided an update and Committee Members held discussions on local, state, and federal matters as they relate to JEA. This agenda item was received for information.
- D. Litigation Update – Jody Brooks, Chief Legal Officer, provided the Committee with information regarding current JEA litigation. This presentation was received for information.
- E. Other New Business – Melissa Dykes, Chief Financial Officer, presented information to the Committee regarding the current status and process for the JEA campus project. This presentation was received for information.
- F. Announcements
  - 1. The next Government and Legal Affairs Committee meeting will be scheduled as necessary.
- G. Adjournment – With no further business claiming the attention of this Committee, the meeting was declared adjourned at 1:21 PM.

APPROVED BY:

\_\_\_\_\_  
Tom Petway, Committee Chair

Date: \_\_\_\_\_

Submitted by:

\_\_\_\_\_  
Melissa Charleroy  
Executive Assistant