

JEA FINANCE & AUDIT COMMITTEE MINUTES
October 18, 2016

The Finance & Audit Committee of JEA met on Tuesday, October 18, 2016, in the 8th Floor Conference Room, JEA Plaza Tower, 21 W. Church Street, Jacksonville, Florida.

Agenda Item I – Opening Considerations

- A. Call to Order – Committee Chair Flanagan called the meeting to order at 10:32 AM with Board Chair Tom Petway, Board Vice Chair Ed Burr, and Board Member Husein Cumber in attendance. Others in attendance were Paul McElroy, Melissa Dykes, Jody Brooks, Ryan Wannemacher, Janice Nelson, John McCarthy, Walette Stanford, and Steve Tuten. Sebastian Kitchen, Florida Times-Union was also in attendance.
- B. Adoption of Agenda – The agenda was adopted on **motion** by Board Vice Chair Burr and second by Board Chair Petway.

Agenda Item II – New Business

- A. External Audit Services Contract – John McCarthy, Director, Supply Chain Management, presented at the direction of the Finance & Audit Committee during the August 8, 2016 meeting, JEA staff issued a procurement solicitation for independent audit services. The new contract will begin after the expiration of JEA's current audit services on June 30, 2017. Mr. McCarthy provided an overview of the solicitation process which included solicitation of proposals and independent scoring of the proposals by the evaluation team, which is made up of JEA staff. Mr. McCarthy stated the firms were scored as follows: Ernst & Young: 88.5, Baker Tilly: 86.1, Maudlin & Jenkins: 60.4. On **motion** by Board Chair Petway and second by Mr. Cumber, the Committee unanimously approved to remove Maudlin & Jenkins from the short list. Committee Chair Flanagan provided an opportunity to Janice Nelson, Ryan Wannemacher, Joe Orfano, and Ryan Wannemacher, members of the evaluation team, to provide comments. On **motion** by Board Chair Petway and second by Mr. Cumber, the Committee held discussions and unanimously recommends the Board approve to award a contract to Ernst & Young, based upon the Selection Committee's evaluation. Board Vice Chair Burr encouraged staff to record lessons learned regarding generating more qualified responses to JEA's request for proposals.
- B. Announcements
 - 1. The next Finance and Audit Committee meeting is scheduled on December 1, 2016 at 2:00 PM.

Closing Considerations

With no further business claiming the attention of this Committee, the meeting was declared adjourned at 11:06 AM.

APPROVED BY:

Kelly Flanagan, Committee Chair
Date: _____

Submitted by:

Melissa Charleroy
Executive Assistant