

JEA BOARD OF DIRECTORS MEETING MINUTES
May 25, 2021

The JEA Board met in regular session at 9:00 am on Tuesday, May 25, 2021, on the 19th Floor, 21 W. Church Street, Jacksonville, Florida. The public was invited to attend this meeting in-person at the physical location and virtually via WebEx. Attendees were required to wear masks and CDC guidelines and social distancing were required at the meeting location.

WELCOME

Meeting Called to Order – Board Chair John Baker called the meeting to order at 9:00 am. Board members in attendance were Joseph DiSalvo, Dr. Zachary Faison, Dr. Leon Haley, Marty Lanahan and Thomas VanOsdol. Board member Bobby Stein was not in attendance for the meeting. A quorum of the Board was physically present for the meeting.

Others in attendance in-person were Jay Stowe Managing Director/CEO; Jody Brooks Chief Administrative Officer; Laura Dutton, Chief Strategy Officer, Steve Selders, Director IT Strategic Planning and Solution Development and Madricka Jones, Executive Assistant.

Time of Reflection – A moment of reflection was observed by all.

Introductions – Chair Baker recognizing there were no introductions to be made proceeded with the business of the meeting.

Adoption of the Agenda – On *motion* by Marty Lanahan and seconded by Joseph DiSalvo, the agenda was approved.

Safety Briefing and Moment – Mr. Selders presented the Safety Briefing and a Safety Moment on Heat Illness Prevention.

COMMENTS / PRESENTATIONS

Council Liaison's Comments – Council Member Randy DeFoor provided the Board a brief update on two key Council vote items: 1) the gas tax which is directly related to JEA and the septic tank removal; and 2) the Council leadership vote. There were no questions or comments.

Comments from the Public

In-Person Public Comments:

Valerie Gutierrez, JEA Protection and Controls System Tech II, addressed the Board to comment on: 1) JEA employees taking the Limited Retirement Option (LRO); Diverse Workforce to which she is excited to work with JEA on this initiative; 3) Making JEA viable and 4) Volunteering to which Ms. Gutierrez presented each board member "A Day of Action" T-Shirt.

Michael Register, Director, Division of Water Supply Planning and Assessment and Mary Ellen Winkler, General Counsel both representing St. John's River Water Management District (SJRWMD), addressed the Board to comment on some proposed Minimum Flows and Levels (MFLs) to be adopted for Lakes Brooklyn and Geneva in Keystone Heights, Florida. Referencing the handout they presented

to the Board, Mr. Register provided a brief background on MFLs and summarized the District's concerns and proposals as stated in their recently filed Petition.

Vivian Katz James, President, Save Our Lakes Organization in Keystone Heights, Florida, addressed the Board to provide an overview of concerns from the Keystone Community. Ms. James outlined a history of how Lakes Brooklyn and Geneva have saved the community, and she asked the Board to accept the MFLs as approved by the community's governing board.

Online Public Comment:

Betsy Condon, Resident of Keystone Heights, Florida and a Clay County Commissioner, addressed the Board on behalf of the Keystone Lakes community. Ms. Condon provided commentary on the petitions filed and asked JEA to support the Keystone Lakes environmental projects.

Email Public Comment:

Webb Farber of the Save Our Lakes Organization provided a public comment as read at the meeting by Madricka Jones. Mr. Farber provided the Board a photo depicting the current conditions at the Keystone Lakes and outlined the community's concerns to save the lakes.

Managing Director / CEO Report – Mr. Stowe opened his report with an expression of thanks to everyone offering public comments to the Board. Mr. Stowe then provided a detailed update on JEA's continued efforts around improving lives and building community. His highlights focused on the board's diversity resolution; safety and wellness; continued efforts to fill leadership team positions; recognition of JEA ambassadors and volunteers; environmental efforts to help the community; a balanced financial health report; St. John's River Water Management District and JEA efforts at Keystone Lake with an emphasis to support the lakes, the district and the environmental; a Plant Vogtle update; and a budget summary. There were no questions or comments.

CONSENT AGENDA

The Consent Agenda consists of agenda items that require Board approval but are routine in nature or have been discussed in previous public meetings of the Board.

On *motion* by Dr. Leon Haley and seconded by Marty Lanahan, all Consent Agenda items were approved.

Board Meeting Minutes – April 27, 2021 - Approved

Budget Transfers - Approved

Annual Disclosure Reports – Approved

FOR BOARD CONSIDERATION

Monthly Performance Update – Bryan Wagoner, Director, Water Operations and Treatment Support Services, opened his presentation with a congratulatory safety recognition to the System Operations and Control Center Customer Service Response Team for three years without a recordable injury incident. Mr. Wagoner then provided a JEA Performance Scorecard overview of data through April 30, 2021. During his presentation, Mr. Wagoner focused on three key areas: 1) Unbeatable Team; 2) Customer Loyalty and 3) Business Excellence to which he highlighted JEA's performance in meeting its strategic goals. Next, he reviewed key area measures and directional indicators tied to the Pay for Performance

program. Mr. Wagoner concluded his presentation with a forecast overview of safety, customer satisfaction, environmental compliance, and electric and water/wastewater costs. Board members offered positive comments.

UNBEATABLE TEAM

Diversity, Equity, and Inclusion – David Emanuel, Chief Human Resources Officer, referencing materials in the board meeting packet, introduced a board resolution reaffirming JEA’s commitment to strive for board diversity inclusion. Seeking the Board’s approval, Mr. Emanuel outlined the resolution and board members had no comments at this time. Hearing none, Chair Baker asked the Board for a motion to approve the resolution in its entirety.

On *motion* by Dr. Zachary Faison and seconded by Marty Lanahan, Resolution 2021-11 was approved.

COVID Transition – Pat Maillis, Director of Employee Services, led a discussion on JEA’s COVID transition as monitored by the COVID 19 Response Team. Ms. Maillis reviewed JEA’s COVID protocol which aligns with CDC guidelines and other leading health and infectious disease experts. Lastly, Ms. Maillis outlined the company’s “Transition To Our New Normal” as JEA prepares to move to its new headquarters in July 2022. She defined JEA’s New Normal as a work from wherever and do the job to the best of your ability model. There were comments and a brief discussion around ensuring productivity.

BUSINESS EXCELLENCE

FY2022 Draft Budget Summary – Juli Crawford, Director, Financial Planning & Analysis, referencing materials in the board meeting packet, provided a FY2022 budget summary. Ms. Crawford reviewed operating budget components for electric system and water and sewer including fuel related revenues and expenses, debt service and internal capital funds. Ms. Crawford’s review also included an overview of FY2022 total JEA labor costs and government transfers via the JEA bill. Lastly, Ms. Crawford highlighted the FY2022 board review and approval timeline. There were no comments to which Chair Baker noted the Board will vote on the FY2022 budget at its June meeting.

Hurricane Preparedness – Brandon Edwards, Director, Security and Emergency Preparedness and David Goldberg, Director, Customer and Community Engagement, led a presentation on hurricane readiness and preparedness. Mr. Edwards, citing materials in the board meeting packet, opened the discussion with a review of JEA’s 2021 preparation measures and readiness steps. He reviewed past storm impacts; the 2020 hurricane season and the 2021 storm forecast. Next, Mr. Edwards reviewed the company’s 2021 storm season preparations and protocols; its Annual Hurricane Exercise held May 18-20, 2021 and its COVID impact strategic plan. Mr. Edwards concluded his presentation with a review of JEA’s electric and water/wastewater systems hardening efforts.

Next, Mr. Goldberg provided the Board a high level overview of JEA’s customer and community engagement plans for the upcoming storm season. He reviewed the company’s Restoration 1-2-3 process utilized internally and externally for customer engagement. Mr. Goldberg highlighted the three phases of the Restoration 1-2-3 process, and JEA’s role in educating its customers, the community and media before, after and during a storm. Lastly, Mr. Goldberg highlighted JEA’s new interactive storm customer experience and multimedia campaign to include a television and radio spot, digital outdoor boards and media advertising, social media posts, bill inserts and customer emails and ambassador and volunteer events which all will be available to its customers via jea.com. Board members offered feedback and positive comments to which a brief discussion ensued.

BOARD AND COMMITTEE REPORTS

Governance Committee – Committee Chair Joseph DiSalvo provided board members an overview of the Committee’s May 6, 2021 meeting which materials were provided to the Board in their meeting packet. Mr. DiSalvo opened his report asking the Board for a Motion to approve the Minutes of the Committee’s November 10, 2020 meeting.

On *motion* by Dr. Leon Haley and seconded by Thomas VanOsdol, the Minutes of the Committee’s November 10, 2020 meeting were approved.

Next, Mr. DiSalvo provided updates from the meeting, which included highlights on Article 21 Compliance; the Board external governance review; and the July 27, 2021 Board Retreat to kick start JEA’s five year strategy plan centered on its key focus areas and objectives. There were comments to which a brief discussion ensued. Lastly, Mr. DiSalvo asked the Board for a Motion to approve the Committee’s Report and the Agenda of its May 6, 2021 meeting.

On *motion* by Thomas VanOsdol and seconded by Dr. Zachary Faison, the Committee’s Report and May 6, 2021 meeting Agenda were approved.

Finance & Audit Committee – Committee Chair Mary Lanahan provided board members an overview of the Committee’s May 14, 2021 meeting which materials were provided to the Board in their meeting packet. Ms. Lanahan gave updates on the draft budget and rate increase to come before the Board at its June 2021 meeting and the City Council in July 2021. Other report highlights included the Committee’s discussions on budget forecast versus actual; fuel cost adjustments; proposed rates and fee increases to which the Committee will ask for a Rate Hearing in August; dialogues with builders and developer groups; and peer comparisons pertaining to the development community and total impact fees. Lastly, Ms. Lanahan commented the Committee had no issues or concerns from the Audit Team and no questions or comments on the ethics information distributed to the Committee. Hearing no questions on the Committee’s Report, Ms. Brooks asked the Board for a motion to approve the Committee’s Report as presented.

On *motion* by Joseph DiSalvo and seconded by Thomas VanOsdol, the Committee’s Report of its May 14, 2021 meeting was approved.

OTHER BUSINESS AND CLOSING CONSIDERATION

Old and Other New Business / Open Discussion – Joseph DiSalvo opened a discussion on Cybersecurity and its importance to the Governance Committee. Chair Baker commented on which committee should have responsibility for Cybersecurity. A brief discussion ensued to which Chair Baker recommended having a calendar for each board committee.

Chair’s Report – None

Announcements – Next Board Meeting June 22, 2021

Adjournment – With no further business coming before the Board, Mr. Baker declared the meeting adjourned at 10:36 AM.

APPROVED BY:

Marty Lanahan
Marty Lanahan, Secretary

Date: June 22, 2021

Board Meeting Recorded by:

DeLisa A. Johnigarn

DeLisa A. Johnigarn
Executive Assistant